



## CODE OF CONDUCT

### Annex D

#### ADDITIONAL FEATURES TERMINOLOGY (Non-Bookable)

##### Non-Bookable Additional Features Codes

shall mean the code established by ACRISS and listed below (or as amended from time to time) which identifies the classification of non-bookable features relating to cars, insurances and rental rates.

CAR FEATURES	
<b>ABG</b>	Airbag
<b>ABS</b>	Anti-lock Braking System
<b>CCL</b>	Cruise Control
<b>CDD</b>	Computerised Driving Directions
<b>CLS</b>	Central Locking System
<b>DSL</b>	Diesel fuel
<b>PAS</b>	Power Assisted Steering
<b>RCT</b>	Radio Cassette
<b>SUR</b>	Sunroof

INSURANCE SURCHARGE		
Code	Definition	Comments
<b>ALI</b>	Additional Liability Insurance	ALI provides additional protection for bodily injury or death PLUS property damage
<b>ASC</b>	Airport Service Charge	Premium location surcharge applied by airport authorities for terminal and off- terminal locations
<b>CDW</b>	Collision Damage Waiver	Collision damage waiver is an optional service that relieves the customer of responsibility for any damage to the vehicle. If declined, the customer will be responsible for any costs incurred.
<b>VLF/RFL</b>	Vehicle Licence Fee/Road fund license	Government imposed levy for each rental car in the car provider's fleet
<b>LDW</b>	Loss Damage Waiver	Renters may purchase loss damage waiver (LDW) that relieves them of all financial responsibility for loss or damage to the rental car as long as they comply with the terms of the rental agreement.
<b>LSC</b>	Location Service Charge	Premium location surcharge applied for car company rental locations in "premium" locations
<b>PAE</b>	Personal Accident & Effects Cover	See PAI/PEP - PAE is combination
<b>PAI</b>	Personal Accident Insurance	Personal Accident Insurance covers the renter and passengers if they have an accident during the rental as a driver or passenger. It covers accidental death, some medical expenses and assistance and rescue.

INSURANCE SURCHARGE		
<b>PEP/PEC</b>	Personal Effects Protection/ Coverage	Personal Effects Protection ensures the personal belongings of the renter and the immediate family members who are travelling with the renter.
<b>SLI/EP</b>	Supplementary Liability Insurance/Extended Protection	The Supplemental Liability Insurance option covers the renter's liability to third parties, resulting from an automobile accident in a rental vehicle to a specified maximum value for each occurrence
<b>TP</b>	Theft Protection	If the rental car is stolen, this will cover the cost of replacing it (or parts of it). Normally, however, the renter will have to pay an excess towards these costs.
<b>YDS</b>	Young Driver Surcharge	A surcharge payable by young drivers under a specified age
<b>ID</b>	Car rental membership program	

RATE RELATED		
Code	Definition	Comments
<b>ADV</b>	Advance booking notice	Some rates require an advanced booking period Corporations can negotiate corporate discounted rates with car providers, which are triggered using a pre-defined corporate discount number
<b>CD</b>	Corporate discount programme	Most rates are commissionable unless they have been specifically negotiated with a corporation where the fulfilment travel agency is paid a service fee instead
<b>Commissionable</b>	An additional commission is paid to the booking travel agency	Airline programme allowing the accumulation of air mileage awards for a car booking
<b>FFP</b>	Frequent flyer programme	Frequent traveller number allowing the identification of the traveller with regards to a Frequent Flyer Programme
<b>FT</b>	Frequent traveller	
<b>Non-commissionable</b>	No commission is paid to the booking travel agency	
<b>O/W</b>	One Way rental	A car rental where the car is picked up and dropped off at different rental locations belonging to the same car provider. Depending on the provider and the type of rental, a one-way rental may incur a supplementary fee
<b>PC</b>	Promotion code	
<b>RC</b>	Rate code	A specific product code used by the car provider to identify the product being offered for sale
<b>REQ</b>	Request basis	A car rental booking (identified as REQ or NN) which requires specific confirmation by the car rental company before being 'confirmed' to the customer
<b>UNL</b>	Unlimited mileage	The is no limitation as to the number of miles that may be driven in the rental car. This is the opposite to a "time and mileage" rental where a fixed number of miles is defined, with an excess charge being applied for each mile driven by the renter in excess of the pre- defined limit



POLICY, TOPIC RELATED		
Code	Definition	Comments
<b>ACRISS</b>	Association of Car Rental Industry Systems and Standards	
<b>APT</b>		
<b>Charles Ross-Stewart</b>		
<b>DL</b>	Driver's Licence	National driver's licence
<b>D/T</b>	Downtown location	
<b>FPO</b>	Fuel purchase option	
<b>GDS</b>	Global Distribution System	
<b>RRS</b>	Railway station	
<b>IDP</b>	International drivers permit	Not acceptable for renting without a National driver's licence
<b>T/A</b>	Travel Agent	