# CODE OF CONDUCT

## Annex C

**Optional Extras, Special Equipment & Ancillaries Codes**

#### **Special Equipment and Ancillaries Code**

* Shall mean the code established by ACRISS and listed in this Annex (or as amended from time to time) which identifies the classification of additional items of equipment which may be provided with the rental vehicle at the request of the Consumer.
* Optional Extras, Special Equipment and ancillaries’ codes can be requested using the **/SQ-** field or another designated field used by the GDSs and travel technology providers. It is important however to check the location policy to view availability of codes for the location requested.
* Codes with a \* are not described as Special Equipment but Optional Extras/Ancillaries and might not be supported by all GDSs.
* Codes with a \*\* denotes codes to be used by VDSI Transfers industry only, these codes are not supported by all GDSs at this time.
* Car Rental companies can use customised functionality provided by the GDSs to implement and distribute any other ancillary code (providing it is not already used by ACRISS).

| **CODE** | **Description** | **Comment** |
| --- | --- | --- |
| ADD\* | Additional Driver | Optional Extra |
| Axx | Age of driver 18-25 | Request for age of driver at time of rental for young driver. xx = age |
| AUS | Snow Socks | Reusable tyre snow sock used as an alternative to snow chains |
| BBS | Baby stroller/Push chair | Small vehicle with three/four wheels in which a baby or child is pushed around |
| BCH | Battery Charge | Battery Charge included |
| BYC | Bicycle rack | A bicycle rack is a device attached to an automobile for transporting bicycles. |
| CAI\*\* | Cancellation insurance | Only available with Transfers VDSI bookings |
| CBS | Booster seat for child under 135cm or up to 12 years | Booster cushion lifts the child up, making the safety belt fit Correctly and Comfortably. Required by Law till the age of 12. |
| CBF | Cargo Barrier Front | Cargo Barrier Front |
| CBB | Cargo Barrier Back | Cargo Barrier Back |
| CNT\* | Connect for Mobile device | Incl. multi device charger cable |
| CSB | Child seat determined by weight/age of child: 1-3 years / 9-18 Kg | Forward-facing baby seat from 1-3 years/9 – 18 Kg |
| CSI | Child seat determined by weight/age of child: 0-12 month/0-13Kg | Rearward-facing infant seat from 0-12 months/0-13 kg |
| CST | Child seat determined by weight/age of child: 4-7 years/15 – 30 Kg | Booster seat from 4 – 7 years/15 – 30 Kg |
| DCH | Domestic Charging Cable EV | Domestic Charging Cable EV |
| DSL | Diesel cars fee | Charge for Diesel cars |
| DSL\*\* | Driver Language Specific | Ability to request driver with specific language |
| EWT\*\* | Extra waiting time | Extra waiting time requested |
| FLH | Flag holder | Flag holder, mainly for diplomatic use |
| FLM\*\* | Flight monitoring | Driver monitors flight arrival time for pick up |
| JAC | Safety devices/High Visibility jacket | High visibility neon jacket in case of emergency |
| JRC | Jerrycan | Robust liquid container for spare fuel |
| HCL | Hand Controls on left | Auxiliary controls such as indicators, wipers, horn, etc can be controlled by the same left hand that turns the steering wheel |
| HCR | Hand controls on right | Auxiliary controls such as indicators, wipers, horn, etc can be controlled by the same right hand that turns the steering wheel |
| HEL\* | Motorcycle helmet | A head covering of hard material worn by motorcyclists to protect the Head |
| LCC | Extra Long Charging Cable EV | Extra Long Charging Cable EV |
| LRC | Luggage roof case | Luggage storage box with low profile aerodynamics |
| LTR | Luggage trailer | Small Trailer that is pulled behind a vehicle to hold & transport luggage. |
| LUG | Luggage rack | Carrier for holding luggage above the seats of a train or on top of a car |
| MAG\*\* | Meet & Greet | Meet and greet for VDSI/Transfers service only |
| MCE | Mobility Service Card EV | Mobility Service Card EV |
| MCP | Mobility Service Card PHEV | Mobility Service Card PHEV |
| MMS\* | Multimedia centre | Combination media system such as DVD, CD & picture player all in one unit |
| NAV | Navigation system | Handheld navigation System, different from installed NVS |
| NVS | Navigation system | Built in navigation system |
| NWS\*\* | Newspaper | Newspaper provided in car – Transfer VDSI bookings only |
| PCC | Station Charging Cable for PHEV | Station Charging Cable for PHEV |
| PET | Designated Pet area | Seat/area for a pet with responsibility of the customer to bring a cage/pet carrier, additional cleaning charges may incur |
| PHN | Mobile phone |  |
| RPS | Road / congestion payment scheme | Sticker, which must be fixed to the inside of your windscreen, entitles you to drive on the motorway/Congestion Fee |
| RSN\* | Roadside Assistance | Waives the call out fee in the event of a non-mechanical issue like locked in keys, flat battery, runout of fuel and flat tyre. Optional Extra |
| SBE | Seat belt extenders |  |
| SBR | Snow board racks | Car racks with straps stretching from one side of the roof to the other with soft padding in the middle where the board lays. |
| SCC | Station Charging Cable EV | Station Charging Cable EV |
| SKR | Ski rack | A rack for holding skis that can be attached to the roof of a car |
| SKV | Ski equipped vehicle |  |
| SNO | Snow chain |  |
| SNP | Snow packs | Include Snow Tyres & Snow Chains |
| SNT | Snow tyres | Check where they are used |
| SPN | Spinner knob | Rounded handle on the steering wheel to spin the vehicle, equipment for invalid or handicap driver. |
| CSR | Satellite / digital radio | A satellite radio is a special digital radio that receives signals broadcast by communications satellite, A radio service sent via satellite to cars |
| SRK | Surf rack | Car racks with straps stretching from one side of the roof to the other with soft padding in the middle where the Surf lays. |
| STC | Scooter top case | 2-wheel drive accessory |
| STR | Snow /Winter tyres | Snow and Winter Tyres as required in certain countries |
| TAB\* | Travel Tablet | A large smartphone like device that will give customers a GPS unit, Wi-Fi hotspot, coupons/ads for location shops/restaurants |
| TCT | Tech Digital App | App and Connectivity (virtual SIM card including GPS and WIFI) sold separately and not included in car features |
| TOL | Toll payment tag / pass | The electronic Toll Collection System determines whether a passing car is enrolled in the program. The accounts of registered cars are debited automatically without stopping or even opening a window. |
| TRH | Trailer Hitch |  |
| VSS\* | Vehicle Safe drive | App available for drivers to monitor safe driving |
| WAR | Wheelchair access ramp | Allows wheelchair users to access directly into the rear of a vehicle |
| WHC | Wheelchair | Movable chair mounted on large wheels; for invalids or those who cannot walk; frequently propelled by the occupant |
| WIF | Wi-Fi access |  |
| WNR\*\* | Wait and Return | Driver waits at destination and brings the customer back to the pick-up point. |

| **EQP – EquipCode** | **Description** | **Comment** |
| --- | --- | --- |
| ADD\* | Additional Driver | Optional Extra |
| Axx | Age of driver 18-25 | Request for age of driver at time of rental for young driver. xx = age |
| AUS | Autosocks | Reusable tyre snow sock used as an alternative to snow chains |
| BBS | Baby stroller/Push chair | Small vehicle with three/four wheels in which a baby or child is pushed around |
| BYC | Bicycle rack | A bicycle rack is a device attached to an automobile for transporting bicycles. |
| CAI\*\* | Cancellation insurance | Only available with Transfers VDSI bookings |
| CBS | Booster seat for child under 135cm or up to 12 years | Booster cushion lifts the child up, making the safety belt fit Correctly and Comfortably. Required by Law till the age of 12. |
| CNT\* | Connect for Mobile device | Incl. multi device charger cable |
| CSB | Child seat determined by weight/age of child: 1-3 years / 9-18 Kg | Forward-facing baby seat from 1-3 years/9 – 18 Kg |
| CSI | Child seat determined by weight/age of child: 0-12 month/0-13Kg | Rearward-facing infant seat from 0-12 months/0-13 kg |
| CST | Child seat determined by weight/age of child: 4-7 years/15 – 30 Kg | Booster seat from 4 – 7 years/15 – 30 Kg |
| DSL\*\* | Driver Language Specific | Ability to request driver with specific language |
| DVD | Portable DVD player | Portable Digital Versatile Disc Player |
| EWT\*\* | Extra waiting time | Extra waiting time requested |
| FLM\*\* | Flight monitoring | Driver monitors flight arrival time for pick up |
| HCL | Hand Controls on left | Auxiliary controls such as indicators, wipers, horn, etc can be controlled by the same left hand that turns the steering wheel |
| HCR | Hand controls on right | Auxiliary controls such as indicators, wipers, horn, etc can be controlled by the same right hand that turns the steering wheel |
| HEL\* | Motorcycle helmet | A head covering of hard material worn by motorcyclists to protect the Head |
| LRC | Luggage roof case | Luggage storage box with low profile aerodynamics |
| LTR | Luggage trailer | Small Trailer that is pulled behind a vehicle to hold & transport luggage. |
| LUG | Luggage rack | Carrier for holding luggage above the seats of a train or on top of a car |
| MAG\*\* | Meet & Greet | Meet and greet for VDSI/Transfers service only |
| MMS\* | Multimedia centre | Combination media system such as DVD, CD & picture player all in one unit |
| NAV | Navigation system | Handheld navigation System, different from installed NVS |
| NVS | Navigation system | Built in navigation system |
| NWS\*\* | Newspaper | Newspaper provided in car – Transfer VDSI bookings only |
| PHN | Mobile phone |  |
| RPS | Road / congestion payment scheme | Sticker, which must be fixed to the inside of your windscreen, entitles you to drive on the motorway/Congestion Fee |
| RSN\* | Roadside Assistance | Waives the call out fee in the event of a non-mechanical issue like locked in keys, flat battery, runout of fuel and flat tyre. Optional Extra |
| SBE | Seat belt extenders |  |
| SBR | Snow board racks | Car racks with straps stretching from one side of the roof to the other with soft padding in the middle where the board lays. |
| SKB | Ski box | Rooftop Ski Box mounted on any roof rack /crossbars. Holds 4 pairs of skis |
| SKR | Ski rack | A rack for holding skis that can be attached to the roof of a car |
| SKV | Ski equipped vehicle |  |
| SNO | Snow chain |  |
| SNP | Snow packs | Include Snow Tyres & Snow Chains |
| SNT | Snow tyres | Check where they are used |
| SPN | Spinner knob | Rounded handle on the steering wheel to spin the vehicle, equipment for invalid or handicap driver. |
| CSR | Satellite / digital radio | A satellite radio is a special digital radio that receives signals broadcast by communications satellite, A radio service sent via satellite to cars |
| SRK | Surf rack | Car racks with straps stretching from one side of the roof to the other with soft padding in the middle where the Surf lays. |
| STC | Scooter top case | 2-wheel drive accessory |
| STR | Snow /Winter tyres | Snow and Winter Tyres as required in certain countries |
| TAB\* | Travel Tablet | A large smartphone like device that will give customers a GPS unit, Wi-Fi hotspot, coupons/ads for location shops/restaurants |
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| TRH | Trailer Hitch |  |
| VSS\* | Vehicle Safe drive | App available for drivers to monitor safe driving |
| WAR | Wheelchair access ramp | Allows wheelchair users to access directly into the rear of a vehicle |
| WHC | Wheelchair | Movable chair mounted on large wheels; for invalids or those who cannot walk; frequently propelled by the occupant |
| WIF | Wi-Fi access |  |
| WNR\*\* | Wait and Return | Driver waits at destination and brings the customer back to the pick-up point. |